

About Journal

Journal of Medical Archives is a scientific, peer reviewed, open access journal. The journal is published three times a year, in March, June, and September. The journal is published in English.

The most important criteria fo a manuscript to be accepted for publication are originality, high scientific quality, and citation potential. Manuscripts submitted for review must not have previously been presented or published in an electronic or printed medium. Manuscripts that have been submitted to another journal for evaluation and rejected for publication should be reported to the journal. Submission of previous reviewer reports will help to speed up the evaluation process. Manuscripts that have been presented at a meeting should include detailed information about the organization, such as the name, date, and location.

PROCESS OF PEER REVIEW

Manuscripts submitted to Journal of Medical Archives will be peer-reviewed in a double-blind fashion. To ensure an unbiased evaluation process, each submission will be reviewed by at least two external, independent peer reviewers who are experts in their fields. The editorial board will appoint an external and independent editor to oversee the evaluation of manuscripts submitted by editors or members of the journal's editorial board. For all submissions, the Editor in Chief has the final say in the decision-making process.

PROCEDURES ETHICAL

For experimental, clinical, and drug studies, as well as some case reports, the Ethics Committee must approve research protocols in accordance with international agreements (World Medical Association Declaration of Helsinki "Ethical Principles for Medical Research Involving Human Subjects," amended in October 2013, https://www.wma.net/. If necessary, the authors will be asked to provide ethics committee reports or an equivalent official document. For manuscripts involving human experimental research. statement demonstrating that written informed consent was obtained from patients and volunteers after a detailed explanation of the procedures that they may be subjected to should be included. In animal studies, the measures taken to prevent pain and suffering of the animals should be clearly stated. In the Materials and Methods section of the manuscript, include information on patient consent, the name of the ethics committee, and the ethics committee approval number. It is the authors' responsibility to safeguard the patients' anonymity.

For photographs that may reveal the patients' identities, signed releases from the patients or their legal representatives should be enclosed, and publication

approval should be provided in the Materials and Methods section.

PLAGIARISM

The Journal of Medical Archives is extremely concerned about plagiarism. At any point during the peer-review and/or production process, all submissions are screened by a similarity detection software. Even if you wrote the phrases or sentences, the text should not be too similar to previously published information.

When discussing others' (or your own) previous work, please make sure to properly cite the material in each instance.

In the event of alleged or suspected research misconduct, such as plagiarism, citation manipulation, or data falsification/fabrication, the Editorial Board will adhere to and act in accordance with COPE guidelines.

AUTHORSHIP

The International Committee of Medical Journal Editors recommends that each person listed as an author meet the authorship criteria recommended by the International Committee of Medical Journal Editors (ICMJE - http://www.icmje.org/). The ICMJE recommends that authorship be based on the four criteria listed below:

Significant contributions to the work's conception or design; or the acquisition, analysis, or interpretation of data for the work; Creating the work or critically revising it for important intellectual content; Final approval of the published version; Agreement to be held accountable for all aspects of the work in order to ensure that any questions about the accuracy or integrity of any part of the work are properly investigated and resolved.

An author should be able to identify which co-authors are responsible for specific other parts of the work in addition to being accountable for the parts of the work he/she has done. Authors should also have faith in the integrity of their co-authors' contributions.

All authors should meet all four criteria for authorship, and all authors who meet all four criteria should be identified as authors. Those who do not meet all four criteria should be acknowledged on the manuscript's title page.

To act appropriately on authorship rights and to prevent ghost or honorary authorship, Journal of Medical Archives requires corresponding authors to submit a signed and scanned version of the Copyright Agreement and Acknowledgement of Authorship Form (available for download at https://jmedicala.com/) during the initial submission process. The submission will be rejected without further review if the editorial board suspects "gift authorship." As part of the manuscript submission, the corresponding author should also send a short statement declaring that he/she accepts full authorship responsibility during the submission and review stages of the manuscript.

DECLARATION OF INTEREST

The authors and individuals involved in the evaluation process of submitted manuscripts are required and

encouraged to disclose any existing or potential conflicts of interest, including financial, consultant, and institutional interests, that may lead to potential bias or a conflict of interest. Individual or institutional financial grants or other support for a submitted study should be disclosed to the Editorial Board. To disclose a potential conflict of interest, all contributing authors must complete and submit the ICMJE Potential Conflict of Interest Disclosure Form. The Editorial Board of the journal resolves cases of potential conflict of interest of the editors, authors, or reviewers in accordance with COPE and ICMJE guidelines.

All appeal and complaint cases within the scope of COPE guidelines are handled by the journal's Editorial Board. In such cases, authors should contact the editorial office directly with their appeals and complaints. An ombudsperson may be assigned to resolve claims that cannot be resolved internally when necessary. All appeals and complaints are decided by the Editor in Chief, who is the final authority in the decision-making process.

COPYRIGHT AND LICENSE

Each submission to Journal of Medical Archives must be accompanied by a Copyright Agreement and Acknowledgement of Authorship Form (available for download at https://jmedicala.com By signing the Copyright Agreement and Acknowledgement of Authorship Form, authors retain ownership of their work and agree that the article, if accepted for publication by Journal of Medical Archives, will be licensed under a Creative Commons Attribution-Non Commercial (CC BYNC) 4.0 International License, which allows third parties to share and adapt the material for any purpose as long as proper credit is given to the authors and the original work.

Authors must obtain permission from the copyright holder before using previously published content, including figures, tables, or any other material in both print and electronic formats. The author bears all legal, financial, and criminal responsibilities in this regard (s).

OPEN ACCESS POLICY

This publication gives instant open access to its material on the basis that making research freely available to the public promotes better global knowledge exchange. The Budapest Open Access Initiative (BOAI) regulations (http://www.budapestopenaccessinitiative.org/) are the foundation of the Open Access Policy. By "open access" to [peer-reviewed research literature], we mean its free availability on the public internet, allowing anyone to read, download, copy, distribute, print, search, or link to the full texts of these articles, crawl them for indexing, pass them as data to software, or use them for any other lawful purpose, without any financial, legal, or technical barriers other than those inextricably linked to gaining access to the internet. The sole restriction on reproduction and distribution, and the only purpose for copyright in this context, should be to allow writers control over the integrity of their work as well as the right to be properly acknowledged and cited.

This work is covered by a Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License (CC BY-NC-ND).

DISCLAIMER

Statements or opinions expressed in manuscripts published in Journal of Medical Archives reflect the author(s)' views, not the editors', editorial board's, or publisher's; the editors, editorial board, and publisher disclaim any responsibility or liability for such materials. The authors bear the ultimate responsibility for the published content.

Editor in Chief: Erdal Karavaş

Address: Başbağlar Mahallesi 1429. Sokak No:2/1 24100

Erzincan/TURKEY

E-mail: ekaravas@outlook.com.tr

Publisher: ASOS Eğitim Bilişim Danışmanlık

Address: ASOS Eğitim Bilişim Danışmanlık Fırat Teknokent ARGE 2 Çaydaçıra Mah. Hacı Ömer Bilginoğlu Cd. No: 67/Z-

4 23200 Elazığ/TURKEY Phone: +90531 395 29 61

E-mail: dergi@dergiplatformu.com Web page: https://dergiplatformu.com/